

VACATING NOTICE

Tenant Name/s: _____

Property Address: _____

I/we hereby wish to give 14 days notice (where still within fixed term tenancy agreement)...

OR

I/we hereby wish to give 21 days notice (where in periodic tenancy arrangement)...

...to vacate the above property on ____ / ____ / ____.

The reason for vacating is: _____

My new address will be: _____

I/we hereby agree that any prospective tenant/s may inspect the property by:

a) Appointment by phoning me on:

1. Home:
2. Work
3. Mobile:

AND/OR

b) Accompanied by a Tamworth City Real Estate representative using the master key.

I/we acknowledge the rent is currently paid toand that the sum of \$..... is owing to the vacating date.

I/we understand that we are responsible for paying the rent until such time, as all keys are returned to the office.

Tenant/s signature: _____

Date: _____

OFFICE USE ONLY	
Keys returned on: (date)	____ / ____ / ____
Rent paid to: (date)	____ / ____ / ____
Final inspection: (date)	____ / ____ / ____
Carpets cleaned: (date)	____ / ____ / ____